

AGENDA
JOINT MEETING
FINANCE/AUDIT AND CONSTRUCTION COMMITTEES
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES
January 13, 2005

(FINANCE/AUDIT)

1. RECOMMENDATION OF APPROVAL OF PROPOSED CODE OF ETHICS FOR BOARD OF TRUSTEES

At its January 8, 2004, meeting, the Finance/Audit Committee reviewed and recommended Board of Trustees approval of the Code of Ethics for University administrators, faculty, and support staff in voluntary compliance with the Sarbanes-Oxley Act. The Board of Trustees approved the Code of Ethics at its meeting on January 8, 2004.

A proposed Code of Ethics for the Board of Trustees (Attachment A) will be reviewed and is recommended for approval by the Board of Trustees at its meeting on January 13, 2005.

2. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the budget appropriations, adjustments, and transfers in Attachment B is recommended.

(CONSTRUCTION)

3. RECOMMENDATION OF APPROVAL OF REQUEST FOR PUBLIC UTILITY EASEMENT

Vanderburgh County requests an easement for right-of-way along the east side of Schutte Road from Mahrenholz Drive to Clarke Lane. The easement will be used to install a sanitary sewer pipe for connection to the existing gravity flow sanitary sewer on Clarke Lane to serve the development at the southeast corner of Schutte Road and State Highway 62.

Approval of a recommendation to the Board of Trustees to grant the Public Utility Easement in Attachment C is recommended.

4. RECOMMENDATION OF APPROVAL OF PROPOSED KENNETH P. McCUTCHAN ART GALLERY

The construction of the Kenneth P. McCutchan Art Gallery will provide space for educational experiences in the visual arts to the USI community and the general public. The gallery will provide professional exhibition space for art majors, alumni, faculty, visiting artists, and the University's permanent collection. The art gallery will be an addition to the west side of the Liberal Arts Center at ground level facing Reflection Lake. The gallery is planned to be a one-story addition with 6,065 square feet providing space for four galleries, a work room and storage area, corridors, and a reception foyer. It is anticipated the construction will be completed during July 2006. The project cost estimate is \$1,125,000. Funding for the project will come from the Kenneth P. McCutchan Fund and other USI Foundation funds, University reserves for special projects, and the sale of art prints. A conceptual plan is shown in Attachment D.

Approval of a recommendation to the Board of Trustees to authorize President Hoops to request approval of the Commission for Higher Education, the State Budget Committee, and the Governor of the State of Indiana for construction of the Kenneth P. McCutchan Art Gallery is recommended.

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES CODE OF ETHICS

The conduct of University trustees should be characterized by integrity. Each individual's personal and professional conduct reflects on one's institution and the higher education enterprise at large.

The University of Southern Indiana Board of Trustees has chosen to voluntarily comply with the spirit of the Sarbanes-Oxley Act of 2002 and has developed the following Code of Ethics. USI embraces the values expressed in the Code and advocates their observance by the trustees, who should:

- Comply with applicable governmental laws, rules, and regulations;
- Act with competence and strive to advance competence, both in self and in others;
- Devote time, thought, and study to the duties and responsibilities of a trustee, and be able to render effective and creditable service;
- Understand the University's objectives and policies and contribute constructively to their ongoing evaluation and reformulation;
- Maintain the confidentiality of privileged information that infringes upon another's right to privacy and not disclose information to secure personal or financial gain;
- Complete the University's *Possible Conflict of Interest Disclosure Statement* to disclose any interest, financial or otherwise, direct or indirect, in any business, transaction, or professional activity which may be in substantial conflict with the proper discharge of a trustee's duties;
- Refuse to accept any gift, favor, service, or other item of significant value from any person, group, private business, or public agency which may affect the impartial performance of one's duties; and
- Refuse to engage in actions that violate the ethical principles contained in this Code or provisions of law.

Code violations should be reported and reviewed through the appropriate Board and administrative channels.

BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

1. Additional Appropriation of Income

From:	Unappropriated Designated Funds		
To:	2-23300	School of Business Revolving Account Supplies and Expense	50
To:	2-23305	Center for Business and Economic Research Supplies and Expense	5,400
To:	2-28220	Research, Innovation, Scholarship, and Creativity (RISC) Michael Aakhus Supplies and Expense	750
To:	2-28221	Research, Innovation, Scholarship, and Creativity (RISC) Peggy Shields Supplies and Expense	500
To:	2-28222	Research, Innovation, Scholarship, and Creativity (RISC) Brian Metscher Supplies and Expense	750
To:	2-28223	Research, Innovation, Scholarship, and Creativity (RISC) Cindy Deloney-Marino Supplies and Expense	750
To:	2-28224	Research, Innovation, Scholarship, and Creativity (RISC) Jeannie Collins Supplies and Expense	717
To:	2-28225	Research, Innovation, Scholarship, and Creativity (RISC) Iris Phillips Supplies and Expense	462
To:	2-28226	Research, Innovation, Scholarship, and Creativity (RISC) Michael Aakhus Supplies and Expense	750
To:	2-29010	Science and Engineering Research Grant Award Jeff Seyler Supplies and Expense	1,300
To:	2-29011	Science and Engineering Research Grant Award Glen Kissel Supplies and Expense	2,904
To:	2-29012	Science and Engineering Research Grant Award Richard Ruhala Supplies and Expense	1,510
To:	2-29013	Science and Engineering Research Grant Award Jeannie Collins Supplies and Expense	3,216

To:	2-29014	Science and Engineering Research Grant Award Brian Metscher Supplies and Expense	4,463
To:	2-29015	Science and Engineering Research Grant Award James Durbin Supplies and Expense	2,654
To:	2-26303	Center for Teaching and Learning Excellence Leigh Ann Howard and Robert Jeffers Supplies and Expense	4,000
To:	2-26304	Center for Teaching and Learning Excellence Patricia Aakhus Supplies and Expense	3,975
To:	2-26305	Center for Teaching and Learning Excellence John Gottcent Supplies and Expense	3,948
To:	2-26306	Center for Teaching and Learning Excellence Stephanie Hamington Supplies and Expense	1,967
To:	2-26307	Center for Teaching and Learning Excellence Norm King Supplies and Expense	1,239
From:	Unappropriated Restricted Funds		
To:	4-46527	Great Lakes Valley Conference - Academic Support Supplies and Expense	1,500
To:	4-46528	Great Lakes Valley Conference - Athletic Health and Safety Support Supplies and Expense	1,100
To:	4-46529	Great Lakes Valley Conference - Student Athlete Advisory Committee Support Supplies and Expense	300

2. Transfer of Funds

From:	3-33406	Newman/Governors Residence Hall Council	
To:	2-20110	Activities Programming Board	75

3. Transfer and Appropriation of Funds

From:	1-10104	Religious Life	
To:	2-20120	Multicultural Center Supplies and Expense	500
From:	2-20050	Student Services Operations	
To:	2-20120	Multicultural Center Supplies and Expense	150
From:	2-20050	Student Services Operations	
To:	2-20180	Student/Faculty Honors Symposium Supplies and Expense	500

From:	2-20050	Student Services Operations	
To:	2-20300	Student Government Association	
		Supplies and Expense	4,190
From:	2-20050	Student Services Operations	
To:	3-33400	Residence Life Activity Fund	
		Supplies and Expense	350
From:	2-20110	Student Activities	
To:	2-20120	Multicultural Center	
		Supplies and Expense	1,000
From:	2-20110	Student Activities	
To:	2-20760	International Programs	
		Supplies and Expense	1,500
From:	2-20120	Multicultural Center	
To:	2-20760	International Programs	
		Supplies and Expense	300
From:	2-20200	Activities Programming Board	
To:	2-20760	International Programs	
		Supplies and Expense	1,250
From:	3-33400	Residence Life Activity Fund	
To:	2-20120	Multicultural Center	
		Supplies and Expense	200